

**April 18, 2016 / 7:00 PM / Gibsons Tim Hortons**

**Open:** 7:09

**Attendance:** Snear, Argolia, Ragnvald, Gwenyn, Taranus, Kerrigan, Odo, Cannait, Fjetland, Rysilva, Robert. Paul

**Regrets:**

Theodora (Deputy -Odo- in Attendance for Senechal)

Maminka (Deputy in attendance for A&S)

**Previous Month's Minutes: Motion by Chronicler to amend March minutes to use wording in line with ensuring privacy. Motion passed and Amended**

**Officer Reports**

Office	Officer	Report information
Senescal	Theodora	None
Exchequer	Robert	Balance Sheet as at February 29th 2016 Sunshine Coast Credit Union 3,744.92 Credit Union Shares 25.00 Total Current Assets 3,769.92 Capital Assets 621.34 Total Assets 4,391.26 Shire Equity 4,391.26  Income Statement January 2016 Drop-in fees and Shire fun passes sold 20.00  TOTAL REVENUE 20.00  Expenditures Tides Turning - trown weapons 46.99 Archery barn rental for 2015 90.00 Office Supplies 1.14  TOTAL EXPENDITURES 138.13  Net Income for the month (118.13)  Statement of Changes in equity Revenues received 20.00 Expenses paid (138.13) (118.13)  Assets purchased - Opening Cash 3,888.05 Net Changes in cash (118.13) Closing Cash 3,769.92

<b>Pursuivant</b>	Serge	<ul style="list-style-type: none"> <li>• Alex Enns has filed for the name of “KveldúlfR” (Phonetic: Kveld ulf er) Eng Translation: evening wolf AKA Werewolf. In addition, Alex has completed his device, “Blazon: per bend sinister azure and Or, in dexter chief a roundel argent”</li> <li>• Supporting Documents:  <a href="http://www.panix.com/~gabriel/public-bin/showfinal.cgi/2113.txt">http://www.panix.com/~gabriel/public-bin/showfinal.cgi/2113.txt</a>  <a href="http://heraldry.sca.org/loar/2015/07/15-07lar.html#240">http://heraldry.sca.org/loar/2015/07/15-07lar.html#240</a></li> </ul>
<b>Archery Marshal</b>	Odo	<ul style="list-style-type: none"> <li>• Archery is happening.</li> <li>• Very small turnout on Wednesdays.</li> <li>• Sunday's have been attended well.</li> <li>• We will be needing additional funds to get the new archery field going. This will be for ropes, signs, target stands for archery and thrown weapons. The stands will be semi-permanent so we only have to move the buts around.</li> <li>• Thrown weapons will require additional funds for new built target buts using lumber ends in a frame. These will be long term repairable thrown weapons buts.</li> <li>• Supplies have been ordered for 4 new 36" archery target buts. Again these will be long term repairable target buts</li> </ul>
<b>Thrown Weapons (Deputy to Archery)</b>	Ragnvald	<ul style="list-style-type: none"> <li>• Reported under Archery Marshal.</li> </ul>
<b>Heavy Marshal</b>	Kerrigan	<ul style="list-style-type: none"> <li>• Averaging 4 heavy fighters at each practice</li> <li>• Averaging 3 rapier fighters at each practice</li> <li>• The sharing of hall space</li> <li>• No injuries to report</li> <li>• There have been 2 Bolverk sightings</li> <li>• Last fight practice in the hall for the season is this Tuesday April 19, 2016. We will then be returning to Dougall park for the summer. Practice will still start at 6:30.</li> <li>• As people's schedules change during this time of year, please check in on Facebook to confirm attendance at practice.</li> <li>• We will continue to collect fees for people who are fighting both heavy and rapier. To cover the hall and insurance for next year</li> </ul>
<b>Rapier Marshal</b>	Rysilva	<ul style="list-style-type: none"> <li>• Due to only holding office for 10 days, nothing to report.</li> <li>• -4 people total (including myself) attend Rapier practice.</li> <li>• -Still looking for new practice space for Rapier practice during fall and winter months. Have not been successful in</li> </ul>

		<ul style="list-style-type: none"> <li>contacting possible venues due to personal issues.</li> <li>-Possible lead replacement for Fjordland Rising Rapier tournament.</li> </ul>
<b>Chronicler</b>	Argolia	<ul style="list-style-type: none"> <li>Request to be cc'd on officer reports in order to send out prior to meetings, thus freeing up time to work on shire business.</li> <li>Proposal to publish previous months minutes to web minister to post - then link to Fjordland fb page. (see new business)</li> <li>Intent to start a shire newsletter beginning on a biannual basis. Proposed start date for this would be following AT WAR 2016.</li> </ul>
<b>Arts &amp; Sciences</b>	Maminka	<ul style="list-style-type: none"> <li><b>Theodora:</b>Has sewn an awesome hood that she is entering in the Fjordland Rising A&amp;S competition</li> <li><b>Ragnvald</b> Nohair:I am sure is busy building and creating for the upcoming FR Thrown Weapons event</li> <li><b>Thorowulf:</b>Is busy busy busy! Finished the archery prize for FR, making new amour bits for new people etc etc etc</li> <li><b>Maminka:</b>Busy making largesse entries for FR, A&amp;S entry for FR, and helping with garb for Caitriona. Entered A&amp;S @ Canterbury Faire, thank you to Her Highness for setting my display up due to my unexpected health issue. Got great feedback from Mistress Izzy and Mistress Linnett. Will be teaching 2 classes at Fjordland Rising.</li> <li>Sucked into scrolls</li> <li><b>Wulfwyn:</b>Making all sorts of awesome things such as Retinue sashes and other assorted goodies</li> <li><b>Argolia:</b>Entered her Whalebone plaque into the Kingdom A&amp;S and busy with A&amp;S on Tuesday's during fight practice. Will be judging two entries at Fjordland Rising!</li> <li><b>Odo:</b>Has been doing a whack of arrow work and posting regularly on the FB pages. Has made some awesome crossbows, lucets, bobbins, and all sorts of stuff for Fjordland Rising</li> <li><b>Gwenyn:</b>I have not heard directly from her, but I know she has been busy helping out with garb and most likely some other beautiful things</li> <li><b>Snaer:</b>I have seen some awesome posts of armor and leather work</li> <li><b>Ylmas:</b>Have not heard from him as he is away for now</li> <li><b>Ciannait:</b>Doing some awesome garb work and working on tokens for Fjordland Rising</li> </ul>
<b>Chatelaine</b>	Gwenyn	<ul style="list-style-type: none"> <li>Fjordland Membership as of April 2016 we have 34 members comprising of 24 in Gibsons, 1 in Halfmoon Bay and 9 in Sechelt.</li> <li>SCA Newcomer Introduction Cards These great little cards are an excellent way to hand off info to a newcomer at a practice. There is a supply of these cards available at heavy/rapier practice night and at archery practice. I would like a supply to be available at the gate for Fjordland Rising to hand out to any newcomers that come to gate.</li> </ul>

		<ul style="list-style-type: none"> <li>• A Newcomer Night is still in the planning stages. I would like to have it before Fjordland Rising but it may not be possible. There are a number of newcomers in the shire at present and I am eager to hold this however it is proving difficult to find a date that works. This will be planned as a casual social get together.</li> <li>• Demo Mini Maker Faire, May 29, 2016 Dougall Park in Gibsons Fin is the lead on organising this demo. He has put out a call on Fjordland Forever Facebook page for volunteers. This event is the day after Sealion War so it will be important to ensure we have the volunteers for this. He is looking to do a combat demo so is looking for heavy and rapier volunteers. He is also looking for arts and science to display. A bonus would be to have some small workshops that people could sign up for. Anyone interested in being a part of this community event please contact Fin or myself.</li> <li>• Fjordland Armaria Currently the loaner books are on the Facebook page in a photo album named Fjordland Armaria. Books can be requested from myself. A big thank to Ciannait for laying this out so beautifully on the Fjordland website.</li> </ul>
<b>Web Minister</b>	Ciannait	<ul style="list-style-type: none"> <li>• Maintained small updates to information on website as needed.</li> <li>• New batch of Fun Passes are in</li> </ul>

### Event/Committee Reports

#### Fjordland Rising (Odo)

- Rising is happening.
- Feast is all set.
- Competition areas are figured out and schedules set.
- 4 porta-potties are booked with the indoor one and regional district one available.
- We need volunteers. 2 to help with feast. 3 to help clean up feast. 4 for last looks on the site cleanup. And archery and thrown marshals to spell off at competitions. We will be fine with this with outside help but I am mentioning it.
- We are short someone to run the Rapier tourney but have a contingency plan.
- Prizes are being worked on.
- TUTOR is all set.
- The kids Birthdays are being worked on. If someone can help with piñatas that would be great.
- We need to borrow portable tables and shelters if anyone has extras.
- Still figuring out the outdoor cold shower setup.

Questions, Answers, Concerns:

Motions: None

**Vote: None**

- Tides Turning 2016 (tbd)

**Questions, Answers, Concerns:**

**Motions: None**

**Vote: None**

### **Old Business**

- Argolia to follow up on Silk Banners
  - Follow done - At War team is waiting to hear about this from Avacal
- TRAS - 2017 - Wulfwyn to find venue
- Tides 2016 - not on calendar
- Odo to do a cost analysis for demo shelter - carry forward

### **New Business**

#### **1. Marshal**

- Gauntlets, 2 pair + shipping is \$ 346.00 Canadian
- Request check made out to me then I can do [PayPal](#).

**Questions, Answers, Concerns: none**

**Motions: Motion to approve requested funds Gwenyn, Snear seconds,**

**Vote: all in favor. Exchequer will cut check - receipt to be given by MOS.**

#### **2. Chronicler**

The Chronicler strongly recommends posting council minutes where they will be easily accessible to all branch members. I am counseling all officers to reassess the existing practice of sending minutes first to the officer email list and then posting to dropbox. I propose that the current practice include or be replaced by, publication on the webpage and then linking to the Fjordland fb page following approval of minutes.

An alternative solution, should posting to the Fjordland Forever fb page be problematic is to create a Secret fb group that only includes members of Fjordland, Principality Chronicler and her deputy. Wording for the group header will be as stated in Social media policy as laid out under section 4, article b. Subsection iii - Officer Presences:

***An Tir Social Media Policy: section 4, article b. Subsection iii - Officer Presences:***

*“This [account, page, event] is held and managed by the [officer title] of [branch] of the Society for Creative Anachronism, Inc. and is considered the official presence of this office here. Questions regarding its content should be directed to [officer’s email] or to social media@sca.org. Any discrepancies between the electronic version of any information and the printed version that is available from the originating office will be decided in favor of the printed version.”*

My reasons for making this proposal are as follows:

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1. STANDARDS PROGRAM For Canada’s Charities & Nonprofits, Section B: Financial, Accountability & Transparency, Articles B10 - B13: Requires all non profits in Canada to be financially transparent.

2. To attain a degree of transparency and openness that is appropriate in consideration of the following four areas:

- a. Accountability
- b. Privacy
- c. Confidentiality
- d. Trust

### **Accountability**

- a. The branch is accountable for achieving results for resources. The results must serve the goals of its members in order to achieve a better community. Disclosure of information is important to show what results are being achieved. Lack of transparency in this area may disguise a lack of progress.
- b. The primary goal of SCA branch officers is to serve the members of the branch and are therefore **accountable to members**. A lack of transparency in this area may indicate a lack of accountability.
- c. In order to show accountability, all branch members need access to branch information. Why not make approved minutes easily available to all members of the populace? It is likely that few will read them, but potential members and event volunteers may be positively influenced. Additionally, it cannot hurt to improve the historical record of decision-making.

### **Privacy**

The default policy should be to make information available except where **privacy** must be considered. That includes all personal information. Thus, no personal information should be, nor will be included in officer reports or minutes except where required by SCA policy.

### **Confidentiality**

Protection of information is appropriate when the branch deals with matters requiring discretion such as;

- disciplinary actions
- legal issues

When the branch deals with issues requiring confidentiality, it should go to an “executive session”, minutes for such an eventuality should be separate and exclude all or most non-officers.

## **Trust**

I have concerns about any organized group that does not **trust its membership** enough to make council minutes publicly available. The function of meeting minutes is to be a legal document that records the business, planned directions, values and concerns of the branch. All members should be given the right to **easily access** this information. It has been my experience that most branches that think about their ethical values end up putting transparency high on the list, with an explicit or implicit understanding of exceptions where privacy and confidentiality apply. Accountability is high on the list of priorities as well. It is a truth that **you cannot be accountable without revealing information.**

Fjordland as a new branch of the SCA should make it a practice to put some trust in their community and **make it easy for members to ask questions** about what they do not understand.

3. The precedent has been set within branches of the SCA for Social Media to be used as an official means of communication.

### **Example 1**

Description of the Barony of Lions Gate

*“This page is held and managed by Lions Gate, a branch of the Society for Creative Anachronism, Inc. and is considered the **official** presence of this group here.”*

(Photo removed)

### **Example 2.**

*“Welcome to the **Official** Group Page for The Barony of Seagirt. This group is open for discussion of Baronial information, activities, news, fun, and a place to share ideas. Please keep in mind that this group's settings are "open" and as such, our conversations are public beyond the group. Any personal issues should be addressed to the appropriate people privately, or the Baron, Baroness, or Seneschal, as appropriate.”*

Additionally, minutes for Seagirt council are made available to their populace on their facebook page in the files section.

### Example 3

Lastly, curia minutes for both the Principality of Tir Righ and the Kingdom of An Tir are publicly available.

Tir Righ with a link on their facebook page:

(Photo removed)

An Tir minutes are posted on the An Tir Website (under Library - curia shelf) and contain minutes from 2000 - 2015

(Photo removed)

4. Instructions from Principality Chronicler per email as of April 18, 2016

“ Your role is to make sure you post all Council minutes to your website and make sure the website stays current. Quarterly reporting is simple - just your basic name and membership information and a link to your website. If you decide to publish a newsletter (shires do not have this requirement), send us a link to that as well. Pretty straightforward”

In Conclusion

I see no privacy issues in this proposal as personal information would not be posted and meeting minutes are kept to what shire business is discussed not an account of “who said what”.

**Questions, Answers, Concerns:**

**Motions: Motion to post minutes on Fjordland Website Rysylva, seconded by Fjetland,**

**Vote: All in favor - passed**

**Odo, called for makers of Piniata.**

**Next Meeting:** May xx, 2016 @ 7:00 pm **please see Fjordland Forever for location**

**ACTION ITEM LIST**

**Final Notes: None**

**Motion:** to adjourn Odo, Seconded by Argolia

**Adjournment** 7:34